

# *Cloth of Gold*

FIELD ARCHERY CLUB

## CONSTITUTION

1. **Name**

The name of the club shall be CLOTH OF GOLD, affiliated to the National Field Archery Society (NFAS).

2. **Aims and objectives of Cloth of Gold**

- To promote the sport of field archery for all styles, abilities and ages.
- To offer coaching for the safe use of all forms of archery equipment.
- To ensure a duty of care to all members of the club.
- To accept and adhere to all NFAS policies and procedures
- **To foster the spirit of goodwill, fellowship and sportsmanship among archers**
- To ensure that all present and future club members receive fair and equal treatment.

3. **Membership**

Membership shall consist of officers and members of the club.

All members of the club will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted and the policies and rules of the NFAS.

**Members will be enrolled with the NFAS in one of the following categories:**

- Full membership
- Provisional membership
- Associate membership
- Family membership

4. **Membership fees Cloth of Gold**

Membership fees will be set annually and determined at the Annual General Meeting. Fees will be paid by annual subscription. Membership of the NFAS is also required.

5. **Officers of the club**

The officers of the club will be

- Chairperson
- Secretary
- Treasurer
- Safety Officer
- Shoot Organiser
- Course Officers (up to 4)
- Coach

Officers will be elected annually for the term of one year at the AGM. All officers will retire each year but will be eligible for re-election. The club committee has the right to co-opt a member to fill a vacancy until the next AGM.

6. **Committee**

The club will be managed through the Committee consisting of: Chair, Secretary, Treasurer. Only these posts will have the right to vote at meetings of the Committee.

The Committee will be convened by the Secretary of the club and general meetings held as considered necessary, which will be open to all the membership unless the Committee deem the meeting to be held 'in camera'. The quorum for business to be agreed at Committee meetings will be three. The quorum for all General Meetings (including the Annual General Meeting) shall be **six** members, one of whom must be an executive committee member and any one other officer of the club.

The Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Committee as necessary to fulfil its business.

The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution, or that of the NFAS. The Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. **Finance**

All club monies will be banked in an account held in the name of the club. The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31 January each year. An audited statement of annual accounts will be presented by the Treasurer at the AGM.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers.

8. **Annual General Meetings**

Notice of the AGM will be given by the Club Secretary to all members, with not less than 21 clear days notice.

The AGM will receive a report from officers of the Committee and a statement of the audited accounts.

Election of officers takes place at the AGM. Nominations for officers of the Committee will be sent to the Secretary prior to the AGM. All current members have the right to vote at the AGM. The quorum for AGMs will be **six**.

The Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs are the same as for the AGM.

9. **Discipline and appeals.**

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Committee will meet to hear complaints within TEN days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodges the complaint and the member against whom the complaint was made within TEN days of the hearing.

There will be the right of appeal to the Committee following disciplinary action being announced. The Committee should consider the appeal within TEN days of the Secretary receiving the appeal.

10. **Dissolution**

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets that remain after ALL liabilities have been discharged shall be disposed of in the manner decided by the members at the time of dissolution. They will consider transferring to another organisation proposed by the Committee and approved by the members with objectives which are as similar as possible to the objectives of the club, or, if no such organisation can be identified or agreed upon, a charity approved by the members.

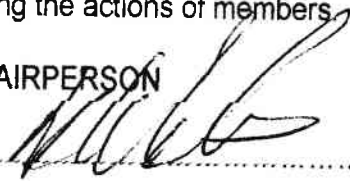
11. **Amendments to the Constitution**

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

**Declaration**

Cloth of Gold hereby adopts and accepts this constitution as a current operating guide regarding the actions of members.

Position: CHAIRPERSON

Signed  Date 1 Oct. 2023

Name ... Lawrence Wiles.....

Position: SECRETARY

Signed  Date 1 Oct 2023

Name ... Rose Goss.....

Position: TREASURER

Signed  Date 1 Oct 2023  
LEWIS

Name ... George Smith.....

# Cloth of Gold Special Club Rules

## And Appendix 1

Field Archery Club

### Contact numbers for Gaddesden Estate:

Head Gamekeeper (in case of emergency) **078 5090 7367**

Estate Office (during office hours) **01442 252 421**

#### 1. Access

The wood at Gaddesden Estate is available for use from dawn to dusk throughout the year. Our entrance is on the road to the Stables and Cricket Club and we park on the grass outside our entrance. For Open shoots visitors the parking is back by the hedge on the Cricket Club side of the road.

Each parked car must display the club member's ID, and all visitors (except at Open shoots) must display a Visitor card to show they are attending the club. The estate often checks each car.

#### 2. Use of the woods

For security, all club members must carry their membership card, and check that each person they see on the course also has their card with them.

The woods will be closed for course laying for two weeks before an Open shoot. There will be no shooting when work is being done on the course, which includes the practice butts. Club members cannot enter our Open Shoots.

When shooting the course, once the target has been hit you must move to the next target. Multiple hits on the target are not permitted. With A and B pegs you shoot a maximum of two arrows. This rule does not apply to the practice butts.

IT IS NOT RECOMMENDED that you shoot round the course by yourself. If there is no-one else about, you should take your mobile phone and ring a designated person to say you have started round the course, and then ring them again when you have finished.

#### 3. Visitors

Visitors who are members of NFAS may shoot our course provided prior notice is given to the secretary or an officer of the club. The visitor must be accompanied by a club member who will advise on their conduct and explain the club's special rules. They may shoot upon payment of £5 per day for adults, £2.50 per day under 16.

Visitors who are NOT members of NFAS can attend a designated Introduction to Field Archery ('Have a Go') day as individuals with an introductory lesson on a one-to-one basis with a club official or coach. We occasionally arrange an Introduction to Field Archery day for members of a group, cost to be advised.

No member under the age of 18 years is permitted to bring a visitor to the woods to shoot.

#### 4. Wildlife and environment

Any member caught shooting at, harming or harassing any of the wildlife will have their membership terminated and any visitor will be refused membership and visitor rights. Be aware of the possibility of ticks carrying Lyme Disease in our woods and wear appropriate clothing.

The landlord cares about his trees. Nails or staples must not be used in trees, and bark must not be damaged when removing arrows.

## **5. New Members**

On their first visit to the club, NFAS members who wish to join the club must be accompanied round the course once by a club official to assess their safety. Non-NFAS members must be accompanied on up to three occasions.

## **6. Lapsed Membership**

A member who does not rejoin the club in the club's next year after expiry of their current membership, but wishes to join in a year following, will be treated as a new member and will have to follow the procedure as for a new member.

## **7. Minimum Age for Membership**

The minimum age for membership of the Cloth of Gold is 16 years. Children aged 8 to 16 may become club members as part of a family so their shooting parent/guardian joins at the same time and accompanies them at all times while in the wood.

# **APPENDIX 1 (NFAS)**

## **Rules for Shooting in the Wood**

On hearing STOP, HALT, FAST or HOLD or 3 blasts on a whistle you must cease shooting and put your bow down.

To shoot in the woods there must be two full members of Cloth of Gold over the age of 18.

There is to be no smoking in any part of the wood.

All archers at an Open shoot must be members of NFAS and have their membership card with them and have their arrows marked in accordance with NFAS rules. Non shooting members (shoot partners, marshals etc.) on the course should have a minimum of an Associate NFAS membership.

Do not walk around with arrows in your hand.

Do not loose an arrow if you cannot see where the arrow will land.

Do not loose an arrow if your footing is not secure.

Never point your bow at anybody or an animal.

Keep back whilst other members of your group are shooting.

Never run in the woods.

When searching for arrows always leave an adult member of the group or your bow in front of the target.

Always wait until the people drawing arrows from the boss are well clear of the targets before shooting.

Anyone suspected of being under the influence of alcohol and/or drugs (prescription or other) will be removed from the woods.

Anyone found or seen to be acting improperly will be cautioned by a committee member and may be asked to leave the woods.